

School Holiday Food and Activities Fund

Guide to online application

📓 Falkirk Council

Falkirk Council

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School Holiday Food & Activities Fund

2023 Summer School Holiday Food and Activities Fund is open

Apply for school holiday activity and food funding

search

The aim of the fund is to support local organisations deliver activities and food to childre from low-income families across Falkirk during the Summer school holiday.

Funding of up to £5,000 is available.

To ensure funding is processed in time for the Summer school holiday, applications must be submitted by Wednesday 31 May 2023.

Who is the funding intended to reach?

The funding for the 2023 Summer School Holiday Food and Activities Fund targets school-aged children and young people, with a particular emphasis on those who are likely to face disadvantages due to ongoing poverty. The priority groups identified by Fairer Falkirk's analysis of national and local data include:

- School-aged children (5 14)
- Young people (14 19)
- Large families (3 + Children)
- Lone parents
- Care Experienced Young People
- Kinship Care Families
- Priority areas

Fairer Falkirk places a specific focus on the Falkirk North ward, which has the highest proportion of children living in households experiencing relative poverty compared to other areas in Falkirk. However, project proposals from all areas within Falkirk will be considered, as it is acknowledged that children living in poverty can be found across the entire district.

To access the application form, go to: <u>Community funding -</u> <u>School Holiday Food</u> <u>Fund | Falkirk Council</u> and click on "Apply for school holiday activity and food funding"









You also need to have a digital copy of your association constitution (if your association has one) and of a recent (last 3 months) bank statement.

If you do not upload the file, you will not be able to proceed with the application!

Con	n <mark>munity - A</mark> p	ply for fu	nding	for sch	ool holic
About	Organisation details 0	Activity details	Sessions	Expenses	Bank details
Orda	nisation details				
orga	insution details				
What ty	pe of organisation / grou	p are you apply o	n behalf of?	*	
Select	-				
Name o	f Organisation/ Group *				
Conta	ct details				
irst na	me *				
ast nai	me *				
ddres	s *				
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ounty					
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031000					
-mail a	ddraes *				
	uu 000				
hone r	number *				

Select the type of organisation you are applying for and add the organisation's name. If your association is a charity, you will be asked to add the Charity number.

Add the details of the person that is applying for the organisation. This person is the one that will be updated on the outcome of the application and may be contacted if further information is required .

The person who is submitting the application may not be available for further communication.

If this is the case, please provide details of an alternative person we can contact.

Why do you require an alternative contact? *			
Circle and t			
First name ^			
Lastnama t			

)o you have a constitution or governing document? *	
Yes 🔿 No	1
Please upload your constitution / governing document *	
Drop files here to upload - 🚨 upload	
Uploaded: 0 of 1	í
to you have a child protection policy2 *	
o you have a child protection policy?	
) Yes () No	
loes your recruitment processes include staff being part of the PVG / disclosure scheme? *	
⊃ Yes ⊖ No	
<pre> Y Previous * Cancel Next > </pre>	

If your organisation has a Constitution document, you must upload it. Any digital file (PDF, Word, image) is accepted. You cannot proceed to the next page unless you have uploaded the file!

After choosing the relevant options for the Child protection policy and the PVG/disclosure scheme, click "Next" to move to next page.



Here is where you begin to describe your programme of activities.

Select all the categories your activities will fall into. If your activities are not included in the list, click "Other" and write a brief description.

What will children experience during your activities? Select all those that apply and click "Other" if you want to add something different.

Will your activities involve children from the Child Poverty Priority Groups? Select the relevant options.



Please list the partner organisations that help you deliver the activities.

After writing the partner's name and a brief description of the service provided, click "Add organisation". Names and services provided will appear in the table below.

You can add as many partners as you want. Include schools that gave referrals of the children, other charity/volunteering groups that help with the activities, companies that provide a specific service or activity, restaurants/shops that provide catering, etc.

Partn	Partner organisations					
Please lis	Please list the organisation(s) and the role they will play in the activities					
Organia	Organisation details					
Organis	Organisation name *					
Service	provided *					
			✓ Add organisation			
•	Organisation name	Service provided				
× 🗷	Falkirk Primary School	They gave us referrals of children who may benefit from our activities.				
× 🗷	Cafe	They provided catering during our activities.				
Please remember to add the organisation even if you are only working with one.						
Pre	vious X Cancel		Next >			

How mai	ny families will take part in the activities *
5	J 🗸
🖌 This	is an estimated figure
How many	children will take part in the activities? Please specify how many for each age band.
Under 5	*
2] 🗸
Age grou	ıp 5 to 8 *
0] 🗸
Age grou	ıp 9 to 11 *
7] 🗸
Age grou	ıp 12 to 14 *
5] 🗸
Age grou	ıp 14+ *
0] 🗸
Total *	
14	

Please provide the number of families and children that will participate in your activities.

We are aware that, at this stage, you cannot know how many people will be involved for sure, but you might have an approximate idea of the numbers.

Please type "0" (zero) if no child in an age group will attend your activities.

The system will automatically calculate the total of children.

If children with disabilities or additional needs will participate in your activities, click "Yes".

Here is where you need to describe what activities you will do in your sessions.

Choose the length of your sessions: half a day, a full day or "Other" (e.g., just a few hours).

You do not have to list every single session, unless they include very different activities and will be held in different locations.

For example, if you will hold a few crafts or science sessions in your community hall, this will figure as one type of session. If you hold a sports camp and all the sessions provide the same activities, just give a description for one type of session and add the number of sessions you will hold.

Session details Please give details of the Location / venue where the No. of meals per No. of participants activities Session Number of sessions sessions will be held Length session 10 Half day 2 Art lessons, science Session ' Community Hal experiments, cooking classes. 15 Full day 2 Local nark Multi-sports camp Session 2 X 📝 4 Total: 5 Session Session 3 Length Other 2 hours \checkmark Number of sessions Location / venue where the sessions will be held Local library No. of meals per session 3 No. of participants Please give details of the activities * Lego club. Add details

Add a description of the meals you will provide to the children. Then move to the next page.





unch: soup, sandwiches, pizza, v	regetable pakoras.	
nack: fresh fruit, fruit salad, oran	ge juice.	
		Novt

Expenses

-		
Please specify the costs (expension	ses) involved in your project and confirm if these are estimated costs or confirmed.	
Entry/Activity fees *		
£0.00	Transport *	
This is an estimated cost	£0.00	
	✓ This is an estimated cost	
External staff costs *		
£300.00	Venue hire/fees *	
	£0.00	
This is an estimated cost	This is an estimated cost	
Food cost *		
£500.00	Please state the amount you would like to request from this fund *	
	£500.00	
This is an estimated cost		
	Is the total cost of your project more than the maximum amount of funding we can	give?
Internal staff costs *	Ves O No	
£0.00		
This is an estimated cost		
Materials *		
£100.00		
This is an estimated cost		

Add the expenses, either confirmed or estimated, you expect to have for your activities here. Then add the amount of funding you request from us.

If the total cost of your project exceeds the maximum amount you can request from the School Holiday Fund, click "Yes" – you will be asked for more details in the following page.

Additional	funding
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) I have received additional funding (granted)	
) Remaining costs will be covered by our own budget	
) Other	
/ho have you requested funding from? *	
ow much have you requested? *	
ow much have you requested.	
<u> </u>	
Previous Cancel	Next >

If you stated that the total cost of your project is more than the amount of funding we can give, please explain here how you expect to cover the remaining costs of the project.

Bank details
Ledger code *
Name of Bank / Building Society *
Full name of account holder *
Sort Code *
Please enter your sort code with or without hyphens e.g. 112233 or 11-22-33
Account Number *
Please enter you bank account number without spaces or hyphens e.g. 12345678
Confirm bank details
Bank statements *
Drop files here to upload -

Add here your organisation's bank details. If you are applying as a Falkirk Council department, add the ledger code.

After you confirm the bank details, you must upload a recent (less than 3 months) bank statement. You cannot proceed to the next page until you have uploaded the file! If there is anything else that may support your application and you want us to know, you can write it here.



At this point, you will be able to see a full summary of your application. You are still in time to make changes and add information: just go back to the relevant tab.

Activity details				
Will the children be supervised by a guardian during the activities?	Yes			
Please select all the categories your activities fall into	Food (cooking / baking),Arts & crafts,Reading,Science and nature,Trips			
What benefits will the children get out of the activities	Learn new skills (e.g. baking, drawing, building),Gain knowledge about a subject (e.g. learn about animals, the environment),Experience the outdoors (e.g. camping, hiking, building a den),Develop social skills (e.g. play a game with peers, discuss a book inn a group)			
What educational topics will your activities cover?				
What Child Poverty Priority Groups is your activity involving?	Children from lone parent families, Children from ethnic minority families, Children from families which a disabled adult or child			
Are you working with a partner organisation to delivery activities	yes			

		Community Annhy	for funding for only of helidou optivities and food		
Partner organizations		Community - Apply	for funding for school holiday activities and food		
		About Organisation details Activi	iy detailis Partner organisationis Sessionis Expenses Additional funding Bank detailis		
Organisation name	Service provided	Additional information Confirm details	5		
The Cafe'	They provide meals and catering service.	nvice. ntact Confirm details			
Local Primary School	They provided a list of families to contact.				
Coach company	Transport to Muiravonside Country Park.	Organisation details	Organisation details		
		What type of organisation / group are you apply on behalf of?	Charity		
Sessions		Name of Organisation/ Group	Children are the future		
How many families will take part in the	15 estimated	Contact details			
activities		Full name	John Smith		
Ago group under 5	0	Address	Callendar Road, Falkirk, Falkirk FK1 1TR		
Age group under 5	0	Email address	johnsmith@childrenfuture.co.uk		
Age group 5 to 8	10	Phone number	0774 632842		
Age group 9 to 11	16	Would you like to provide an alternative contact? (e.g. if you are not going to be available)	No		
Age group 12 to 14	0	Alternative contact's name			
		Alternative contact's email			
Age group 14+	0	Do you have a constitution or governing document?	No		
Total children	26	Do you have a child protection policy?	Yes		
Please give details about the food provided	1	Does your recruitment processes include staff being part of the PVG / disclosure scheme?	Yes		
Snacks: fresh fruit; fruit salad; yogurt. Lunches	: vegetable soup; pasta dishes; vegetable pakoras; sandwiches.				

Session	Length	Number of sessions	Location / venue where the sessions will be held	No. of meals per session	No. of participants	Please give details of the activities
Session 1	Half day	2	Community Hall	2	20	Children will read books and then will be asked to draw their favourite book character.
Session 2	Full day	1	Muiravonside Country Park	3	10	We'll go to Muiravonside Country Park using a private coach. Walks and activities with the animals have been planned.
Session 3	Half day	3	Community Hall	2	20	Crafts and art classes. Children will learn how to create a mosaic artwork.

Expenses

Please state the amount you would like to request from this fund	500.00		Additional information	
Is the total cost of your project more than the maximum amount of funding we can give?	Yes		Additional information	
			Click Download to save a copy of your application.	
Entry/Activity fees	0.00			
External staff costs	0.00		Download PDF Click here o download FC538284328 - Community - Apply for fu	
Food cost	500.00	estimated	Revious Y Cancel	
Internal staff costs	200.00			
Materials	200.00			
Transport costs	150.00			
Venue hire / fees	0.00			

Additional funding

How do you intend to cover the additional costs of the project (not covered by our funding)	Remaining costs will be covered by our own budget
Who have you requested funding from?	
How much have you requested?	
If the additional funding is not granted, will your project be able to go ahead?	
Who have you received funding from?	
How much have you received?	

Bank details

Name of Bank / Building Society	Bank of Scotland
Full name of account holder	John Smith
Sort Code	112233
Account Number	12345678

If you are ready to submit your application, click "Submit".

Submit

After you submit your application, you will not be able to amend it or download a copy of it!

nding for school holiday activities and food.pdf

If you want to have a copy of your application, click "Download PDF". The file will be saved on your computer.

If you have reached this page, it means that your application was submitted correctly!

Community - Apply for funding for school holiday activities and food

Thank you, we have received your 'Community - Apply for funding for school holiday activities and food' request.

If you need to contact us about this request, your unique case number is: FC538284328.

What happens next?

The Fund's panel will soon assess your application, and then you will be informed of the outcome of your application. If you have any questions, don't hesitate to contact Fairer Falkirk team by emailing fairerfalkirk@falkirk.gov.uk with your FC reference number.

Falkirk Council - My Falkirk

Save time, do it online!

Continue »



If you experienced any problem during the application process or have any questions, please send an email to:

fairerfalkirk@falkirk.gov.uk

Thank you!