



**Community Planning Board**

**10am-12pm 11<sup>th</sup> February 2021**

**Online – Microsoft Teams**

In Attendance:	Cllr Meiklejohn (Chair)	Falkirk Council
	Cllr Bissett	Falkirk Council
	Kenneth Lawrie	Falkirk Council
	Kenny Gillespie	Falkirk Council
	Robert Naylor	Falkirk Council
	Jen Kerr	Falkirk Council
	Paul Anderson	Falkirk Council
	Sally Buchanan	Falkirk Council
	Patricia Cassidy	Health and Social Care Partnership
	Maureen Campbell	Falkirk Community Trust
	Stephen McAllister	NHS Forth Valley
	Oliver Harding	NHS Forth Valley
	Ken Thomson	Forth Valley College
	David Mellor	CVS Falkirk
	Victoria McRae	CVS Falkirk
	Mandy Paterson	Police Scotland
	Chris Stewart	Police Scotland
	David Sharp	Scottish Fire and Rescue Service

Item	Note	Action
1.	<p><b>Apologies</b></p> <p>Aidan Grisewood, Scottish Government                      Fiona Collie, IJB Chair                      David Alexander, Falkirk Council                      Douglas Duff, Falkirk Council (Economic Partnership)                      Karen Morrison, NatureScot</p>	
2.	<p><b>Minutes of the last meeting</b></p> <p>The minutes of the previous meeting on 10 December, and the exceptional meeting on 18<sup>th</sup> January were accepted.</p>	
3.	<p><b>Covid-19 Updates</b></p> <p>Falkirk Council</p> <ul style="list-style-type: none"> <li>• Falkirk had the lowest infection rate but now seem to have the highest; partly due to more testing, work outbreaks, new variants and compliance.</li> </ul>	



	<ul style="list-style-type: none"> <li>• We are working differently, with communities, digitally. CPP remains focused on communities post-covid, through the Falkirk Plan, and we should think about how this partnership will work post-covid</li> </ul> <p>NHS</p> <ul style="list-style-type: none"> <li>• Under sever pressure, which is impacting other services. E.g. screening programmes have suffered due to pressure and staff redeployment with could potentially increase illness in the population</li> <li>• Scottish Government more realistic about what can be achieved</li> <li>• Increased optimism through momentum of partnership working</li> </ul> <p>HSCP</p> <ul style="list-style-type: none"> <li>• Full response mode, support in care at home and care homes. No outbreaks in care homes</li> <li>• Meeting on a daily basis to support acute site</li> <li>• Currently no admissions in community hospitals</li> </ul> <p>FCT</p> <ul style="list-style-type: none"> <li>• 50 staff supporting vaccination programme at Falkirk, Bo'ness and Grangemouth town halls; plus telephone check in with social work, driving and encouraging staff to volunteer in the community</li> <li>• Facilities are checked daily to be prepared for when allowed to reopen</li> </ul> <p>CVS</p> <ul style="list-style-type: none"> <li>• Response ongoing with food provision- the sector is tired but not giving up</li> <li>• Held 3<sup>rd</sup> sector conference which 250 attended outwith staff and speakers. Key speaker was Aileen Campbell</li> <li>• Currently organising funders fayre which is usually one day , but will now be online over 3 days</li> </ul> <p>FVC</p> <ul style="list-style-type: none"> <li>• Working with NHS on vaccination programme; campus is now one of the main hubs. SFC gave £25g funding within 3 days to prepare for this</li> <li>• Working on 'spring back' strategy – set up a meeting with partners to help get this moving</li> </ul> <p>Police Scotland</p> <ul style="list-style-type: none"> <li>• Local approach mirrors national, will use enforcement if necessary – still issues in private households, though reports have dropped in last 2 weeks</li> <li>• Partnership working with Environmental Heath has been great – sharing demand and resource</li> <li>• Workforce numbers strong, if this were to change there are national measures in place</li> </ul>	
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	<p>SFRS</p> <ul style="list-style-type: none"> <li>• Put in place reset and renew strategy</li> <li>• Station bubbles in place to protect staff and covid secure methods. No effect on operational activity and these bubbles mean still at full capacity.</li> </ul> <p><i>Action: Link-up to organise meeting of relevant partners to look at FVC 'spring back' strategy</i></p>	<p><i>Jen Kerr and Ken Thomson</i></p>
<p>4.</p>	<p><b>Child Poverty Action Report 2020-2021</b></p> <p>Sally Buchanan, Fairer Falkirk Coordinator presented to the Board, on behalf of the partners that developed the report including the NHS, third sector and other organisations</p> <p>Main points from presentation</p> <ul style="list-style-type: none"> <li>• The Scottish Government has set national targets across the measures of poverty including interim targets by 2023/24 and a final target of 10% of children experiencing relative poverty by 2030.</li> <li>• Falkirk is very close to the Scottish average in terms of % with one in 4 children in the Falkirk area living in poverty</li> <li>• Impact of Covid:             <ul style="list-style-type: none"> <li>- 7 in 10 families have had to cut back on food and other essentials</li> <li>- 51% have fallen behind on rent or other household bills</li> <li>- 55% of families on Universal Credit or Child Tax Credit in Scotland have been forced to borrow money since the start of the crisis</li> <li>- Children and young people from low income households are 2.5 times more likely to have had higher levels of mental health issues during lockdown</li> </ul> </li> <li>• Priority groups are: young people, large families, lone parents and care experienced young people</li> </ul> <p>Main discussion points</p> <ul style="list-style-type: none"> <li>• Partners agreed this was a welcome and exciting report, and an important issues made more important by covid</li> <li>• It was requested this theme is picked up at Board before next year when the next report is compiled</li> <li>• VMcR advised that a local third sector organisation recently met with the local MP to discuss child poverty, and are keen to work together to reduce child poverty</li> </ul> <p>Report recommendations were accepted</p> <p><i>Action: Outcomes of third sector meeting with MP to be shared with Fairer Falkirk re child poverty</i></p>	<p><i>S. Buchanan &amp; V.McRae</i></p>



<p>5.</p>	<p><b>Falkirk Plan Update</b></p> <p>Jen Kerr updated the Board on the progress of the development of the Falkirk Plan.</p> <p>Main Points raised:</p> <ul style="list-style-type: none"> <li>• Need Board approval of our interpretation of data in the JSNA so we can take forward conversations with communities.</li> <li>• CPIG looked at the four harms template and realised we're looking at the same sort of themes for the Falkirk Plan. Suggest it is the Covid-lens of the data, and request that all partners help inform mitigating actions and risks</li> <li>• Restarting community conversations over the next few weeks</li> <li>• Mapping out issues and policies that are existing</li> </ul> <p>Further discussion:</p> <ul style="list-style-type: none"> <li>• The Falkirk Plan will help coordinate a lot of work that is ongoing</li> <li>• It was raised that the National Performance Framework is used over the Four harms (Note: the NPF is outlined in the Community Empowerment Act so it is a requirement to use it)</li> <li>• Focus on Inequity over inequality, the NHS offered to assist carry out an equity audit</li> </ul> <p>Report recommendations were accepted</p> <p><i>Action: Community Planning team to discuss Equity Audit with NHS</i></p>	<p><i>Community Planning team, Oliver Harding</i></p>
<p>6.</p>	<p><b>Community Choices Update</b></p> <p>Kenny Gillespie presented to the Board progress of Community Choices</p> <p>Main Points:</p> <ul style="list-style-type: none"> <li>• Community Choices has now launched and is focussed on action and communities</li> <li>• Had 6 expressions of interest as of this meeting; 3 small grants and 3 capital funding.</li> <li>• There is branding, social media, flyers, and a webpage</li> <li>• Everything has been discussed with finance and legal to ensure we are fulfilling obligations</li> <li>• Happy to brief partners on the process</li> </ul> <p>Further Discussion</p> <ul style="list-style-type: none"> <li>• This is part of a wider discussion to be had about how communities have more of a say in how we spend our money</li> <li>• VMcR raised that communities and the third sector are excited about this, and the development officer briefing the third sector forum prior to launch was great.</li> </ul>	<p><i>Community Planning Team</i></p>



	<ul style="list-style-type: none"> <li>• There was concern raised about bureaucracy – small grants are up to £1,500 so this will be quick approval, but the capital grants are up to £100k, so there needs to be a bit more scrutiny for approval. Emphasis that this is brand new, and there will be learning and adjustments to process as it goes.</li> <li>• Community representatives will apply, and if there is no agreement they will be picked randomly – want to encourage not just established groups</li> </ul> <p>This update was welcomed by the Board, which would like an update in due course</p>	
<p>7.</p>	<p><b>Community Planning Website</b></p> <p>Paul Anderson presented to the Board a proposal to begin work to develop a Community Planning Website.</p> <p>Main Points:</p> <ul style="list-style-type: none"> <li>• A website would provide:             <ul style="list-style-type: none"> <li>- Accessibility – a more friendly tone, easy to access data and information</li> <li>- Accountability – transparency to our communities about how we’re doing</li> <li>- Single platform for Community action plans, decisions, Falkirk plan, local projects, empowerment information</li> <li>- Opportunity for 2-way communications via citizen forum model</li> <li>- Community generated content</li> </ul> </li> </ul> <p>Further discussion:</p> <ul style="list-style-type: none"> <li>• This will help us change and adapt how we communicate with our communities</li> <li>• Board members were in agreement this is a necessary step to communicate with communities and build understanding and transparency</li> <li>• It was advised we go in with all the information at hand – ongoing sustainability, maintenance, ownership, commitment needs to be outlined in advance</li> <li>• Resources and partner involvement must be agreed.</li> </ul> <p><i>Action: Return to April Board with a paper outlining required resources for a website</i></p>	<p><i>Community Planning Team</i></p>



<p>8.</p>	<p><b>Community Planning Board Meeting Planner</b></p> <p>The Board meeting Planner will be circulated with Board papers going forward, so partners have the opportunity to prepare in advance/ propose topics for discussion.</p> <p>The draft outline was agreed.</p>	
<p>9.</p>	<p><b>AOB</b></p> <p>None</p>	