**Falkirk Council**

**Civic Government (Scotland) Act 1982**

**Application for a Booking Office Licence**

**Notice Under Paragraph 2 (3) of Schedule 1**

NOTICE IS HEREBY GIVEN that an application has been made on …………………..

To Falkirk Council for a Booking Office Licence in respect of premises at

Premises Name and Address: ............................................................................

…………………………………………………………………………………….

by

|  |  |
| --- | --- |
| 1. (Individual) | 2. (Partnership/Company) |
| Name:………………………………………  Address:…………………………………….  ……………………………………………...  ……………………………………………...  ……………………………………………...  Day to Day Manager:  ……………………………………………... | Name:……………………………………...  Principal/Registered Office:  ……………………………………………...  ……………………………………………...  ……………………………………………...  Day to Day Manager  …………………………………………….. |

Any objection or representation in relation to the application may be made to the Council per the Director of Corporate and Housing Services, Falkirk Council, Municipal Buildings, Falkirk, within 28 days of the above mentioned date. Objections and representations should be made in accordance with the following provisions, namely;

1. Any objection or representation relating to an application for the grant of a licence shall be entertained by the licensing authority if, but only if, the objection or representation-

|  |  |
| --- | --- |
| A | Is in writing; |
| B | specifies the grounds of the objection or, as the case may be, the nature of the representation; |
| C | specifies the name and address of the person making it; |
| D | is signed by him/her or on his/her behalf; |
| E | was made to them within 28 days of whichever is the later or, as the case may be, latest of the following dates: -  (i) where public notice of the application was given in a newspaper, the date when it was first so given;  (ii) where Falkirk Council has required the applicant to display the Notice again from a specific date, that date;  (iii) in any other case, the date when the application was made to them. |

2. Notwithstanding (1) (e) above, it shall be competent for a licensing authority to entertain a late objection or representation received by it before it takes a final decision upon the application to which it relates, if it is satisfied that there is sufficient reason why it was not made in the time required.

3. An objection or representation shall be made for the purposes of (1) above if it is delivered by hand, within the time specified, to the licensing authority or posted (by registered or recorded delivery post) so that in the normal course of post it might be expected to be delivered to it within that time.