

**Falkirk Council** For help contact

**Animal Boarding Establishments Act 1963**  [envhealth@falkirk.gov.uk](mailto:envhealth@falkirk.gov.uk)

**Licence Application Form – Home Boarding** Telephone: 01324 504982

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| **Licence Holders Details** |
| **Name**  First Name    Family Name  **Contact Details**  Address  Address  Address  Post Code  E-Mail  Telephone Number |

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| **Premises where Animals will be Kept** |
| Name of premises/trading name  Address  Address  Address  Post Code  E-Mail  Telephone Number  **Contact Details of Person Responsible for Managing the Premises**  Name  Address  Address  Address  Post Code  E-Mail Address  Telephone Number |
| **Accommodation and Facilities** |
| Details of the quarters used to accommodate animals, including number, size, and type of construction.  Exercise facilities and arrangements. |
| Heating arrangements.  Method of ventilation of premises.  Lighting arrangements (natural and artificial).  Water supply.  Facilities for food storage and preparation.  Arrangements for disposal of excreta, bedding and other waste material.  Isolation facilities for the control of infectious disease.  Fire precautions/equipment and arrangements in the case of fire.  Arrangements for keeping a register/record of animals.  Arrangements for minimising the disturbance from noise. |
| **Veterinary Surgeon** |
| **Usual veterinary surgeon**  Name  Address  Address  Address  Post Code  **Contact Details**  Name  E-Mail Address  Telephone Number |
| **Emergency Key Holder** |
| Name  Address  Address  Address  Post Code  E-Mail  Telephone Number |
| **Disqualifications and Convictions** |
| Has the person who will manage the establishment ever been disqualified from?  (a) Keeping a Riding Establishment? Yes/No  (b) Keeping a Dog? Yes/No  (c) Keeping a Pet Shop? Yes/No  (d) Having the Custody of Animals? Yes/No  (e) Keeping a Boarding Establishment for Animals? Yes/No  (f) Keeping a Breeding Establishment? Yes/No    Has the person who will manage the establishment been convicted of any offences under Animal Welfare of Wildlife Legislation? Yes/No  Has the person who will manage the establishment ever had a licence refused, revoked or cancelled? Yes/No |
| **Submissions** |
| You will have to submit a floor plan of the house, showing areas where the animals will be accommodated. (Only required for new applications or if alterations have been made to the existing premises.) |

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| **Authority Postal Address and E-Mail Address** |
| Falkirk Council  Place Services  Suite 1B, Falkirk Stadium  4 Stadium Way  FK2 9EE  [envhealth@falkirk.gov.uk](mailto:envhealth@falkirk.gov.uk) |
| **Declaration** |
| I am aware of the provisions of the Animal Boarding Establishment Act 1963. The details contained in this form are correct to the best of my knowledge and belief.  Signed  Print Name  Date |